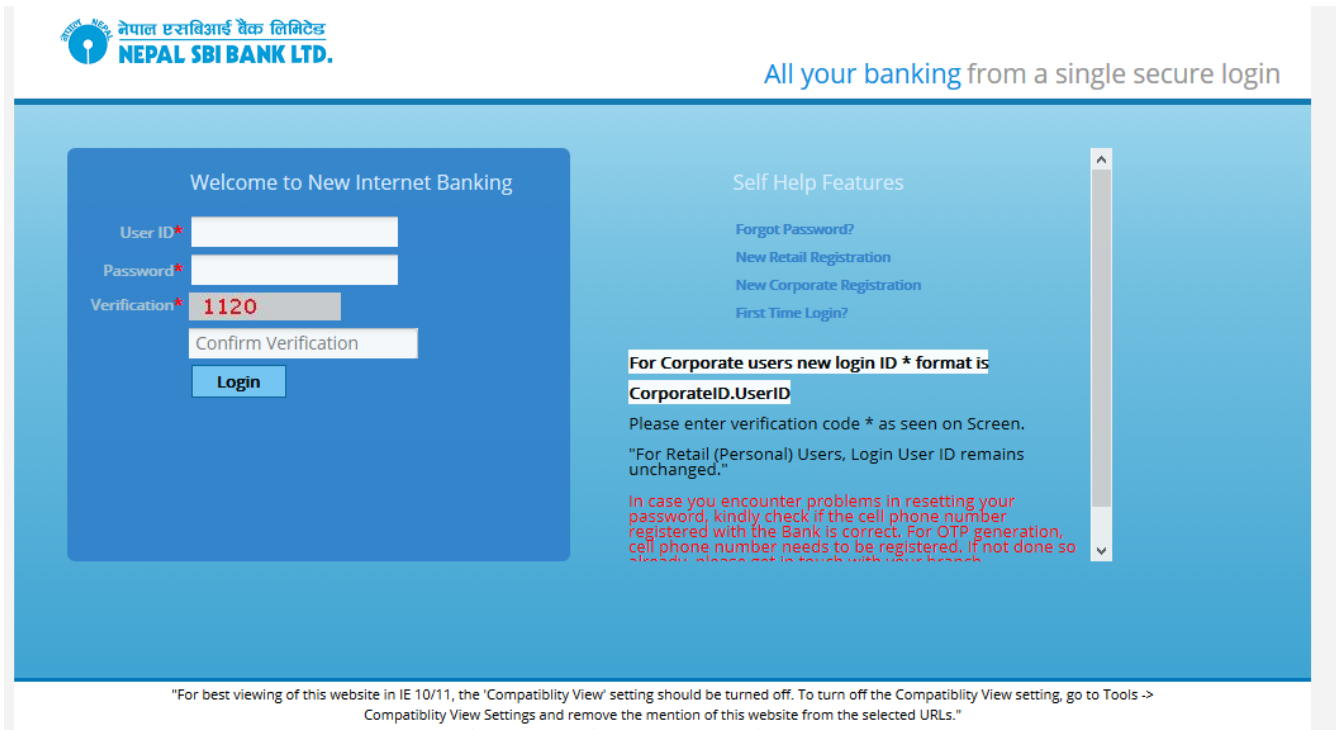


## How to use new Internet Banking

Oct 27, 2017

### Login Screen:

Kindly enter your username , password and verification code as shown in the login screen.



The screenshot shows the login interface for Nepal SBI Bank. On the left, a blue box titled "Welcome to New Internet Banking" contains input fields for "User ID\*", "Password\*", and "Verification\*" (with the value "1120" entered). Below these is a "Confirm Verification" field and a "Login" button. On the right, a "Self Help Features" menu lists: "Forgot Password?", "New Retail Registration", "New Corporate Registration", and "First Time Login?". A note specifies the format for corporate users: "For Corporate users new login ID \* format is CorporateID.UserID". Another note states: "Please enter verification code \* as seen on Screen." A red warning message at the bottom right reads: "In case you encounter problems in resetting your password, kindly check if the cell phone number registered with the Bank is correct. For OTP generation, cell phone number needs to be registered. If not done so already, please get in touch with us via branch." At the very bottom, a footer note says: "For best viewing of this website in IE 10/11, the 'Compatibility View' setting should be turned off. To turn off the Compatibility View setting, go to Tools -> Compatibility View Settings and remove the mention of this website from the selected URLs."

After successful login, customer will be presented a consolidated dashboard showing message widget, transaction widget, notification widget and quick pay widget. Customers can perform transactions through the widgets as well as through various menu present on the menu bar.

Welcome Mr. [REDACTED] DURBARMARG

Dashboard Accounts Transactions Manage Beneficiary General Services Message Center

Dashboard [Personalize Dashboard](#) | [Restore Dashboard](#) | [Refresh Accounts](#)

**Messages**

Inbox 0 Compose

Date	From
06/10/2017	[REDACTED]
	Cyber Receipt
29/12/2016	[REDACTED]
	Cyber Receipt
29/12/2016	[REDACTED]
	Cyber Receipt
29/12/2016	[REDACTED]
	Cyber Receipt

[View All Messages](#)

**My Transactions**

Today October 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	1	4	1	6
8	9	10	11	12	13	14
15	16	17	1	18	19	20
22	23	24	25	10	1	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

**Events - (27/10/2017)**

Funds Transfer Own Acco... NPR

**Notifications**

Password Pending Actions

Your Login Password Expires in  
90 days on  
25/01/2018 12:00:00 AM GMT+05:45  
[Change Password](#)

Your Transaction Password Expires in  
365 days on  
27/10/2018 12:00:00 AM GMT+05:45  
[Change Password](#)

**Quick Pay**

Quick Payment Quick Transfers

From\*

To\*

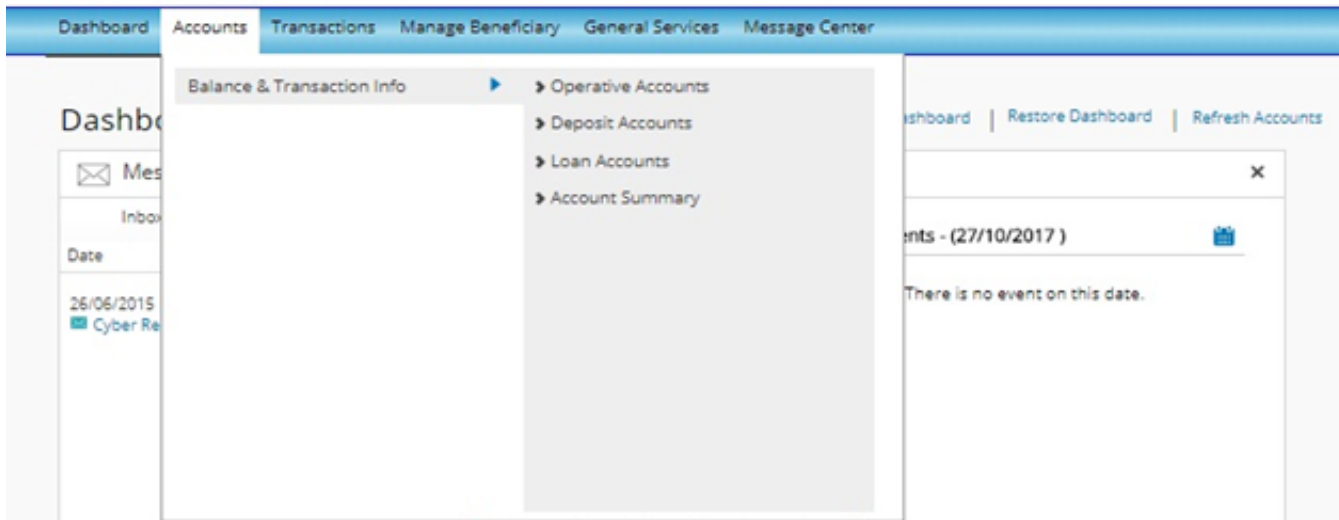
Amount\* NPR

Remarks

[Pay Now](#)

**Account View / Downloading Statement**

Customers can view their account statement by selecting the proper account from the Accounts menu. Customer's Saving and Current accounts will be listed under Operative Accounts while deposits and loan accounts will be shown under Deposit Accounts and Loan Accounts menu respectively.



Clicking on a particular Account Number will show last 90 days transaction while customer can fetch transaction history using various search criteria through **Actions > View Transaction History** and selecting appropriate search criteria.

Account Details

Number: 17715240200158

Nickname: M...  
Branch: DURBAR MARG  
Category: SAVINGS- STAFF  
Open Date: 06/09/2010  
Drawing Power: NPR 0.00

Ledger Balance: NPR 10,063.85  
Lien Balance: NPR 5,000.00

Search Transactions: [Search] Choose Statement: [Select]

Date	Instrument ID	Remarks	Amount (NPR)	Balance (NPR)
17/10/2017		17715240200158-IntPd:16-07-2017 to 17-10-2017	41.71	10,063.85
09/10/2017		SUPPORT MICROFINANCE COMM	-100.00	10,022.14
08/10/2017		TRTR/00000195284/17:18:22/for asba charge	100.00	10,122.14

Download Details


Once the transaction history is displayed, the same can be exported either in PDF or EXCEL format using the **Download Details** option available below the transaction list.

Transactions List - [REDACTED]

Date	Instrument ID	Remarks	Amount (NPR)	Balance (NPR)
27/10/2017	[REDACTED]	[REDACTED]0001953211/16:58:25/	-1.00	5,300.48
27/10/2017	[REDACTED]	[REDACTED]0001949841/07:58:12/	-5.00	5,301.48
26/10/2017	[REDACTED]	[REDACTED]000001949691/26-10-2017 19:45:03/BWY	-19.00	5,306.48
26/10/2017	[REDACTED]	[REDACTED]000001949691/26-10-2017 19:45:03/BWY	-224.00	5,325.48
26/10/2017	[REDACTED]	[REDACTED]952651/18:36:53/	10.00	5,549.48

Viewing 1 to 5 of 32

Page 1 

Download Details As PDF 

**Fund Transfer**

Customers can perform fund transfer in two ways.

1. Fund transfer to Own Account
2. Fund transfer to Third Party Account

Fund transfer to own account is for transaction between customer's own accounts. While Fund transfer to Third Party Account will allow customers to transfer fund from his/her account to accounts within Nepal SBI Bank.

For Third party fund transfer, customer has to first add and activate beneficiary. Upon completion of the same, customer can initiate third party fund transfer. To add beneficiary, kindly navigate to **Manage Beneficiary > Add Beneficiary**. On the screen that comes fill in the necessary details such as Beneficiary Name, Nickname, Beneficiary account details. Select the Payment Network / Type as **Within SBI NP** and select branch on Bank Identifier by clicking on the **Lookup** button available next.

[Manage Beneficiary](#)

## Add Beneficiary

Step 1: Beneficiary Details    Step 2: Preview and Confirm    Step 3: Summary

\* Indicates Mandatory Fields

**Beneficiary Details**

Name\*

Nickname\*

Set Maximum Limit Amount

Maximum Limit Amount INR

**Account Details**

Account Number\*

Confirm Account Number\*

**Bank Details**

Payment Network / Type\*

Sort Code\*

Reference

**Favorites**


Select your favorite activity

Select

|

Navigate to...

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Click on **Continue** to proceed ahead with addition of beneficiary. Beneficiary addition is complete by entering transaction password.

Customer has to now activate the beneficiary before he/she can make any transaction with the beneficiary.

To activate the beneficiary, Click on **Manage Beneficiary > Activate Beneficiary** and select **Confirm** from **Actions** listed with the Beneficiary.

[Add Beneficiary](#)   
 [View Beneficiary Details](#)   
 [Activate Beneficiary](#)

[Manage Counterparty](#)

### Pending Self Confirmation

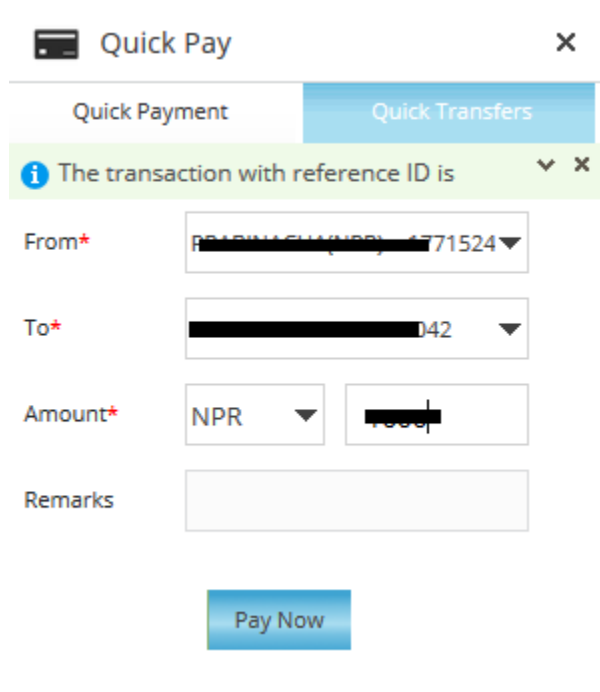
Reference ID	Transaction Type	Status	Requested Date	Actions
65	Beneficiary Maintenance	Add	27/10/2017	<a href="#">Actions</a>
60	Beneficiary Maintenance	Add		<a href="#">Reject</a>
33	Beneficiary Maintenance	Add		<a href="#">Confirm</a>

As a security measure, a onetime password is required during activation of beneficiary. If customer hasn't registered his/her mobile number for Internet Banking with the bank the customer will not be able to receive the OTP. In this case, customer has to visit nearest branch and get his/her mobile number updated for use in Internet Banking.

Once beneficiary is added, customer can perform fund transfer to the beneficiary through the **Quick Pay** widget available in the main dashboard as well as through the **Transaction Menu**.

### Fund transfer using Quick Pay widget in dashboard

1. Go to the Quick Payment option in the Quick Pay widget in the main dashboard that appears immediately after customer login.
2. Select the From Account and To Account. To Account will list all the beneficiaries added by the customer.
3. Enter the amount to transfer and click on Pay. The system will next ask for the transaction password. Providing the transaction Password and clicking on Confirm will process the transaction.



The screenshot displays the 'Quick Pay' widget with a close button (X) in the top right corner. Below the title bar, there are two tabs: 'Quick Payment' and 'Quick Transfers', with 'Quick Transfers' being the active tab. A green information banner at the top of the form area states 'The transaction with reference ID is' followed by a dropdown arrow and a close button (X). The form contains the following fields:

- From\***: A dropdown menu showing a partially redacted account number ending in '71524'.
- To\***: A dropdown menu showing a partially redacted account number ending in '042'.
- Amount\***: A dropdown menu set to 'NPR' and a text input field containing a partially redacted amount.
- Remarks**: A large, empty text input field.

At the bottom of the form is a blue button labeled 'Pay Now'.

### Fund transfer using Transactions menu

Navigate to **Transactions > Initiate Funds Transfer within SBINP > Funds Transfer to Third Party Account**

In the screen that comes, kindly fill in the mandatory details such as Frequency Type, Transaction Date, From Account and Beneficiary account. After filling in the necessary details, kindly click on

Continue

Dashboard Accounts Transactions Manage Beneficiary General Services Message Center

Transactions: Initiate Funds Transfer within SBINP > Funds Transfer To Third Party Account > Funds Transfer To Third Party Account

### Funds Transfer To Third Party Account

Initiate From Template

Step 1: Payment Details Step 2: Preview and Confirm Step 3: Summary

\* Indicates Mandatory Fields

Set Payment Date & frequency

Transaction Reference: Text

Frequency Type\*: One Time

Transaction Date (dd/MM/yyyy)\*: 20/01/2018

Make a Payment from

Pay From Account\*: IN(NRI) - 17000000000000000000 Available Balance: NPR 11000000000000000000

Make a Payment to

Pay To Account\*: IN(NRI) - 17000000000000000000

Amount\*: NPR 10000000000000000000 [Check Counter Rate](#)

Other Details

Beneficiary Reference: Text

Remarks: Text (Please enter Remarks field as it will be visible in your transaction history.)

Transaction Purpose: OTHERS


Limit

Available/Total Limit(NPR)

Navigate to...

- Manage Beneficiary
- Account Summary

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Reset Save As Template Save Add New Entry **Continue**

On the screen that appears next, type in your transaction password and click on Confirm Payment to complete the transaction.

## Payment Confirmation

Step 1: Payment Details

Step 2: Preview and Confirm

Step 3: Summary

Confirm the following details before submission

### General Transaction Details:

Transaction Reference Name: Test	Transaction Type: Funds Transfer Third Party Account
Beneficiary Type: Personal Payee	Initiator Account Details: NR [REDACTED]
Beneficiary Account Details: SA [REDACTED]	Initiator Account Id: 172 [REDACTED]
Amount: NPR [REDACTED]	Frequency Type: One Time
Payment Date (dd/MM/yyyy): 27/10/2017	Tentative Credit Date (dd/MM/yyyy): 27/10/17
Beneficiary Reference: Test	Remark: Test
Transaction Purpose: OTHERS	

### Amount & Frequency Details:

Total Amount: NPR [REDACTED]  
Transaction Currency: NEPALESE RUPEE  
Estimated Rate:

### Limit

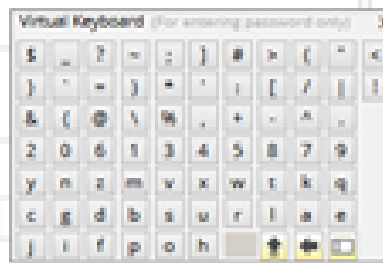
Available/Total Limit(NPR)

[REDACTED]

Navigate to...

- [Manage Beneficiary](#)
- [Account Summary](#)

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### Additional Detail

Remarks

Enter your credentials to confirm the transaction

### Confirmation Details

Transaction Password\*

Confirm payment



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