



नेपाल एसबीआई बैंक लिमिटेड
NEPAL SBI BANK LTD.

NOTICE INVITING LETTER OF INTENT (LOI) FOR SHORT-LISTING OF ARCHITECTURAL / ENGINEERING CONSULTANCY FIRMS/COMPANIES

(Note: The selection process undertaken by the Bank as per notice published in Kantipur Daily and The Himalayan Times dated 11.05.2016 stands cancelled owing to the reason that the number of eligible firms/companies meeting the prescribed shortlisting requirements did not suffice the minimum number of firms/companies required to be shortlisted for further evaluation process as prescribed under point no. 6 of the said notice).

1. Nepal SBI Bank Ltd. intends to build its Corporate Office Building at Kamaladi, Kathmandu, Nepal and invites all architectural/engineering consultancy firms/companies who are interested and legally capable / authorized to work as engineering consultant in Nepal to submit their Letter of Intent (LOI) to be short listed for the following job:

S.N.	Description
1	Preparation of Conceptual Design with Detailed Architectural and Engineering Design, Drawing, Tender Documents and Supervision of Construction Work of Corporate Office Building of Nepal SBI Bank Ltd. at Kamaladi, Kathmandu, Nepal. Basic Details : Set Back : 3 meters all 4 sides Ground Coverage : 50% Height: Max. 17 meters (in compliance with the revised Building Byelaws of Nepal) Present Requirement : 25,000 to 27,000 sq. ft. plus Basement Floor Height : 11 ft

2. The short-listing documents may be collected free of cost from the Head of Department, General Administration and Procurement Department of the Bank, upon submitting under noted documents of the firm/ company within 15 days from the date of publication of notice, except on public holiday in Nepal.
 - a. Valid Corporate Registration Certificate(s)
 - b. Corporate Tax Clearance Certificate of the latest applicable Financial Year
 - c. Valid documents evidencing registration with Tax Authorities (e.g. PAN Certificate)
 - d. Valid Document(s) evidencing permit/license of the competent authority, wherever necessary
3. Sealed application must be submitted to 'Building Construction Committee, Nepal SBI Bank Ltd., Corporate Office, Kesharmahal, Kathmandu, Nepal' marked 'Letter of Intent for Short-Listing of Consultancy Firms/Companies' on or before 17:00 hour, 35th days from the date of publication of the notice. The submitted LOI will be opened at 14:00 hour on the following working day in presence of bank officials and representative(s) of consultants who wish to attend.
4. Only the LOI received within the deadline shall be considered for short-listing.
5. In case the deadline for submission of LOI falls on a bank holiday in Nepal, the deadline shall be extended automatically to the next working day at the same hour.
6. 5% of the total number of Letter of Intent will be selected with the condition that the total number of firms/ companies so selected will be minimum 3 and maximum 10. The selected firms / companies will be informed of the outcome of the short listing.
7. The short listed firms / companies shall submit Technical Proposal (along with conceptual design of the proposed building) and Financial Proposal. A token fee of amount equivalent to NPR 40,000.00 each (inclusive of all costs and taxes) will be paid for conceptual design. No other fee / reimbursement will be provided for conceptual design. Rejected design will not be returned.
8. The Bank reserves the right to accept or reject any proposal without assigning any reason whatsoever and shall have a full discretion whether or not to assign contract to the shortlisted firms.
9. The Topography Survey Map of the proposed building and other information can be obtained from General Administration and Procurement Department, Nepal SBI Bank Ltd., Corporate Office, Kesharmahal, Kathmandu, Nepal.
10. This notice and detailed terms for "Invitation of Letter of Intent" can also be downloaded from the Bank's website: www.nepalsbi.com.np

Proposals are to be submitted to
'Building Construction Committee',
Nepal SBI Bank Limited, Corporate Office,
Kesharmahal, Kathmandu, Nepal, P. O. Box No. 6049, Tel: 4435516, 4435613